



CHARTSBOURNE PRIMARY SCHOOL
FORMAL COMPLAINT FORM

NAME		Telephone:	
ADDRESS		Mobile:	
POSTCODE		E-mail:	

What is the nature of the complaint?

--

Have you complained to the Headteacher?

YES	NO	DATE WHEN DISCUSSED WITH HEAD	
------------	-----------	--------------------------------------	--

What happened when you complained to the Headteacher?

--

What would you like the Governors to do to put things right?

--

Signed:

Date:
