



**HARTSBOURNE PRIMARY SCHOOL  
(PART OF THE BUSHEY ST JAMES TRUST)**



**PUPIL ATTENDANCE INFORMATION**

**STUDENTS WITH AN ATTENDANCE RATE OF 94% AND ABOVE, USUALLY ACHIEVE WELL IN COMPARISON WITH THOSE WHO HAVE A LOW ATTENDANCE RATE.**

Children with low attendance miss many learning opportunities, for example:

- Visitors to assemblies and individual year group lessons
- Themed weeks in different subjects (eg art, science, history, music)
- School trips to parks, museums, historical places
- Charity and school fundraising events and dress up days
- Assemblies and celebrations
- Sports activities, outdoor learning

**90% attendance rate is equivalent to:**

- 20 days of absence per academic year.
- One half day of absence per week
- Four weeks of missed lessons over the year.

**20 DAYS CAN SOON ADD UP:**

- 5 days of holiday in term time (1 or 2 days per term)
- 3 days for medical/orthodontists/doctors' appointments
- 3 days for tiredness after late nights/special treats/parties.
- 2 days for long weekend celebrations
- 7 days for illness (2 or 3 per term)

**OVER FIVE YEARS THIS IS EQUIVALENT TO MISSING HALF A SCHOOL YEAR!**

The following term time absence will be 'unauthorised':

- Holidays, long weekends.
- Looking after brothers/sisters, sick parents or relatives.
- Shopping trips, visits to relatives, day trips, birthday treats.
- Tiredness following a late-night celebration, eg parties, anniversaries.
- Y2: requests for holiday absence in the second half of the spring term (SATs).
- Y6: Requests for absence in the half term prior to SATs and the week of the tests.

Hartsbourne Primary School is open 190 days per year. There are approximately 12 weeks of school holidays to choose from over the year.

**IMPROVING SCHOOL ATTENDANCE BY 1% CAN CONTRIBUTE TO A 5% IMPROVEMENT IN PUPIL ATTAINMENT.**

**ABSENCE WILL ONLY BE AUTHORISED IN EXCEPTIONAL CIRCUMSTANCES**